

FEDERAL MAGISTRATES' COURT

Contact: Registry (Sydney)
Address: Level 16, Law Courts Building
Queens Square
Sydney NSW 2000
Telephone: 02 9230 8567
Facsimile: 02 9223 7706
Website: <http://www.fmc.gov.au>
E-mail: sydney@familycourt.gov.au / nswdr@fedcourt.gov.au

Fee Exemption: Yes. Categories detailed below.

Fee Waiver: Yes. Financial hardship.

Fees of the Federal Magistrates' Court

The Federal Magistrates' Court operates through the Federal Court Registry for non-family law matters and the Family Court for family law matters. The Federal Magistrates' Court charges lower fees for filing and setting down than the Federal or the Family Court. The same principles, forms and proceedings for fee exemption and waiver are used in the Federal Magistrates' Court as the Federal Court and the Family Court.

Clause 4 and Schedule 1 of *Federal Magistrates Regulations 2000* set out the fees payable in the Federal Magistrates' Court.

Fees Not Payable

Regulation 8A and 8B of the *Federal Magistrates Regulations 2000* sets out the proceedings in which a fee is not payable. The regulation should be checked prior to paying fees, even if the Registry requests payment.

Fee Exemption

The circumstances in which a person is exempt from paying a fee is set out in regulation 8 of the *Federal Magistrates' Regulations 2000*.

In general, exemption applies if the person:

- is the holder of a Health Care Card, Health Benefit Card, Pensioner Concession Card, Commonwealth Seniors Health Card or any other card issued by Centrelink or the Department of Veterans' Affairs that entitles the holder to a Commonwealth health concession, or
- is receiving Legal Aid, Youth Allowance, Austudy or Abstudy payment, or
- is under 18, an inmate of a prison or otherwise legally detained in a public institution.

Fee Waiver/Postponement

Under regulation 9 of the *Federal Magistrates Regulations 2000*, a fee may be waived if the income, day-to-day living expenses, liabilities and assets of a person are at such a level that payment would cause financial hardship.

Regulation 10 of the *Federal Magistrates Regulations 2000* provides for the deferral of a fee if there is an urgency that overrides the payment of the fee at that time.

Procedure

The procedure varies depending on whether the proceedings are Family Law or General Family Law matters.

Family law matters

If the person is within the categories established in clause 8 of the *Federal Magistrates' Regulations 2000*, the relevant sections of an Application for Exemption form, must be completed. The Application form is attached (1 page). The form can be downloaded from

<http://www.fmc.gov.au/forms/docs/exemption.pdf>

If a waiver of fees, on the basis of financial hardship is sought, an Application for Waiver form is used. The application form is attached (3 pages). The form can be downloaded from

<http://www.fmc.gov.au/forms/docs/hardship.pdf>

The Federal Magistrates' Court, in consultation with other agencies, has drawn up a three part test to assist in assessing whether a fee should be waived on the basis of financial hardship (3 pages). The guidelines can be found online at

http://www.familycourt.gov.au/presence/resources/file/eb000244b379c28/Waiver_of_Court_Fees_Guidelines.pdf

General Federal Law

If the person is within the categories established in regulation 8 of the *Federal Magistrates' Regulations 2000*, the relevant sections of the Application form, must be completed. The Application form is attached (4 pages) and can be downloaded from

http://www.fedcourt.gov.au/pdfsrtfs_a/application_l.rtf

If a waiver of fees, on the basis of financial hardship is sought, the same form is used. A Statement of Financial position must also be submitted with the waiver application. The statement is attached (5 pages) and can be downloaded from

http://www.fedcourt.gov.au/pdfsrtfs_s/statement_l.rtf

Review

Under regulation 13 of the *Federal Magistrates Regulations 2000*, an application may be made to the Administrative Appeals Tribunal for review of the decision not to waive a fee.

To update this manual:

Visit the 'Fees' on the Federal Magistrates' Court website. Under the 'Fees' section, select the links for fees in the Family Law and General Federal Law section of the Federal Magistrates' Court. The 'Form' section contains information about applications. <http://www.fmc.gov.au>



Application - Exemption form Payment of court fees

Family Law Regulation 11(7)(c)(d)
Federal Magistrates Regulation 2000, Regulation 8

Give details	
File Number	
File name	
Date filed	

Cross boxes where applicable

Notice to applicant

Use this form if:

- you hold a Health Care Card, Health Benefit Card, Pensioner Concession Card, Commonwealth Seniors Health Card or any other card issued by Centrelink or the Department of Veterans' Affairs that entitles you to Commonwealth health concessions, or
- you are receiving Legal Aid, Youth allowance or Austudy payment or Abstudy, or
- you have received a 'Notice of Exemption' from an approved Community Legal Centre
- you are a child under 18, or
- you are an inmate of a prison or otherwise legally detained in a public institution

When returning your completed application form to the registry you will need to attach photocopies of documentary evidence of any of the above (such as your Health Care Card or Legal Aid letter) to support your claim. Photocopy both sides of the card or other document.

If you do not qualify for any of the above, you may be able to apply for a fee to be waived on the basis of financial hardship. Ask registry staff for the appropriate form and guidelines.

An exemption is valid only for the fee for which you seek an exemption. If a further fee is payable you will need to reapply.

Details

1 Name and address	family name (surname)	given names
	postcode telephone	
2 Fee for which exemption is sought	Family Court:	
	Form: Application <input type="checkbox"/>	Response <input type="checkbox"/> Hearing fee <input type="checkbox"/>
	Federal Magistrates Court:	
3 Reason for seeking exemption	Form: Application <input type="checkbox"/> Response <input type="checkbox"/> Hearing fee <input type="checkbox"/>	
	(including divorce)	
	Appeal: to Full Court <input type="checkbox"/> from court of summary jurisdiction <input type="checkbox"/>	
I currently receive the following means-tested pension or other benefit:		
Health Care Card <input type="checkbox"/>		
Health Benefit Card <input type="checkbox"/>		
Pensioner Concession Card <input type="checkbox"/>		
Commonwealth Seniors Health Card <input type="checkbox"/>		
Any other card issued by the Centrelink or the Department of Veterans' Affairs that certifies entitlement to Commonwealth health concessions <input type="checkbox"/>		
Youth allowance or Austudy payment <input type="checkbox"/>		
Abstudy benefits <input type="checkbox"/>		
Or		
I am in receipt of Legal Aid <input type="checkbox"/>		
I have received a 'Notice of Exemption' from an approved Community Legal Centre <input type="checkbox"/>		
I am a child under 18 years <input type="checkbox"/>		
I am an inmate of a prison or otherwise lawfully detained in a public institution <input type="checkbox"/>		

Signature

person in 1 or lawyer who prepared this application for person in 1 *print lawyer's name:*

name of lawyer who prepared this application for person in 1

Court use only	
Copy of relevant documents attached <input type="checkbox"/>	Exemption granted <input type="checkbox"/> Exemption refused <input type="checkbox"/> Exempt <input type="checkbox"/> Legal Aid <input type="checkbox"/>
Signature of officer	Date



Current at 29 March 2004

Application for Waiver of Court Fees on the basis of financial hardship

Family Law Regulations 11(7)(e), 16(3)(c)
Federal Magistrates Regulation 9

Give details	
File number	
File name	
Date Filed	

Notice to applicant

For approval for a fee to be waived (set aside) you will need to show that your income, day-to-day living expenses, liabilities and assets are at such a level that payment of the fee would cause you financial hardship.

In considering your application the Court may ask you to provide documentary evidence to support your claim. In this case your application will be returned to you with instructions in the 'Notice of request for more information' on page 2.

If you are applying for a filing fee to be waived, then this form must be lodged at the same time as the application being filed.

If you are applying for a hearing fee to be waived, then this form must be lodged once the hearing date is set. Your hearing date will be set at a Pre-Trial Conference (Family Court) or at a First Court Date (Federal Magistrate Court). During this conference or hearing you will be told the time limit within which the non-payment application must be lodged.

A waiver is valid only for the fee you are applying to have waived. If a further fee is payable you will need to reapply.

- **Cross boxes where applicable. Type or print clearly.**
- **Attach an extra page if you need more space for any of the details requested**

NOTE: Waivers and exemptions only apply to court fees and do not apply to fees to serve documents on a person

A Details

1 Name and address

family name (surname)

given names

post code

telephone

2 Fee for which waiver is sought

Family Court

Form: Application Response Hearing fee

Federal Magistrates Court

Form: Application Response Hearing fee
(including divorce)

Appeal: to Full Court from court of summary jurisdiction

3 Number of people who are dependent on you (this may include a dependent spouse and any children under 18)

number



Current at 1 July 2004

Guidelines for Waiver of Court Fees on the basis of financial hardship

Family Law Regulations 11(7)(e), 16(3)(c)
Federal Magistrates Regulation 9

Exemption from payment of Court Fees

Family Law Regulations 11(7)(a) – (d), 16(3)(a) and (b)
Federal Magistrates Regulation 8

You do not have to pay a court fee if:

- you hold a Health Care Card, Health Benefit Card, Pensioner Concession Card, Commonwealth Seniors Health Card or any other card issued by Centrelink or the Department of Veterans' Affairs that entitles you to Commonwealth health concessions, or
- you are receiving Legal Aid, Youth Allowance, Austudy or Abstudy payment, or
- you have received a 'Notice of Exemption' from an approved Community Legal Centre, or
- you are a child under 18 or an inmate of a prison or otherwise legally detained in a public institution.

If any of the above applies to you, you will need to complete an 'Application for EXEMPTION' form.

What if none of the above applies?

You may be eligible for a fee to be **waived** (set aside) if your income, day-to-day living expenses, liabilities and assets are at such a level that payment would cause you financial hardship.

The Courts, in consultation with other agencies, have drawn up a 3 part test (see parts B - E of the application) to assist in assessing whether a fee should be waived. These guidelines set out the 3 parts of the test. Use the tables which follow to help you work out whether you qualify. If you meet all 3 parts of the test a waiver will usually be granted, however if you do not meet all 3 parts of the test you may still be eligible for a waiver (see section "Financial Hardship" and part F of the application).

You will need to complete an 'Application for WAIVER' form.

How long is a waiver valid?

A waiver is valid only for the fee you are applying to have waived. If a further fee is payable you will need to reapply.

PLEASE NOTE

FEE WAIVERS AND EXEMPTIONS ONLY APPLY TO COURT FEES.
THEY DO NOT APPLY TO FEES FOR TRANSCRIPTS, SERVICE FEES AND FEES IMPOSED UNDER THE
AUTHORITY OF THE CHIEF EXECUTIVE OFFICER
EG PHOTOCOPYING CHARGES AND FEES FOR COPIES OF DECREES.

Part 1 – Income

How to apply the Income Test

This income test is calculated on income you receive after tax is deducted (net income).

The table below shows the maximum after-tax income you are able to receive each fortnight. The amounts vary depending on whether you have a dependent spouse or any children under 18 who are dependent on you. You may include the number of children for whom you pay child support.

Number of people who are dependent on you – this may include a dependent spouse and any children under 18 who are dependent on you	Allowable income each fortnight (after tax)
0	\$763
1	\$945
2	\$1127
3	\$1309
4	\$1491
5	\$1673

Part 2 – Assets

How to apply the Assets Test

When considering an application for a fee to be waived the Courts takes into account your liquid assets, that is your cash or convertible shares or bonds. These must be less than 5 times the fee payable. For example, a filing fee of \$606 will not have to be paid if your liquid assets are less than \$3030 ($5 \times \$606 = \3030) and you meet the income and day-to-day living expenses and liabilities tests (see parts 3 and 4 below).

Court	Family Court		Federal Magistrates Court	
	Fee	Maximum liquid assets	Fee	Maximum liquid assets
Application for divorce	\$606	\$3030	\$334	\$1440
Application for nullity	\$606	\$3030	N/A	N/A
Application for declaration of validity	\$606	\$3030	N/A	N/A
Application for final orders	\$181	\$905	\$115	\$575
Response to application for final orders	\$181	\$905	\$115	\$575
Notice of appeal to Full Court including from the Federal Magistrates Court	\$746	\$3730	N/A	N/A
Notice of appeal from court of summary jurisdiction	\$363	\$1815	N/A	N/A
Hearing fee (defended matters)	\$363	\$1815	\$345	\$1725

Part 3 – Day-to-day living expenses and liabilities test

How to apply the Day-to-day living expenses and liabilities test

The Courts may find that you are able to pay the fee without financial hardship if you have surplus income after meeting your reasonable day-to-day living expenses and reasonable fortnightly payments towards your liabilities. As a guide, your reasonable day-to-day living expenses can include such expenses as food, rent or home mortgage payments, credit card debts, other loan or lease repayments, electricity, phone(s), the costs of running a motor car etc.

The Courts will grant your request not to pay the fee if your surplus fortnightly disposable income, after expenses and liabilities are deducted, is below the limits shown in the table below and if you meet Parts 1 and 2.

Calculation:

Surplus fortnightly income = Fortnightly income received after tax MINUS your Fortnightly day-to-day living expenses

Court Appointment/application/hearing	Family Court		Federal Magistrates Court	
	Fee	Maximum surplus fortnightly income	Fee	Maximum surplus fortnightly income
Application for divorce	\$606	\$287	\$334	\$287
Application for nullity	\$606	\$287	N/A	N/A
Application for declaration of validity	\$606	\$287	N/A	N/A
Application for final orders	\$181	\$115	\$115	\$115
Response to application for final orders	\$181	\$115	\$115	\$115
Notice of appeal to Full Court including appeal from the Federal Magistrates Court	\$746	\$472	N/A	N/A
Notice of appeal from court of summary jurisdiction	\$363	\$239	N/A	N/A
Hearing fee (defended matters)	\$363	\$239	\$345	\$239

Please note that if you apply for an exemption, the Court may ask you to provide evidence to support your claims in respect to income, assets and/or your living expenses and liabilities.

What If I Don't Meet Any Or All Parts of the Test?

Financial Hardship

If you do not meet any or all parts of the test you may still qualify if there are circumstances which you can show would cause you hardship if you were required to pay a fee. For example, your income may be in excess of the maximum allowed in Part 1 however your day to day living expenses greatly exceed this income or you have numerous liabilities that are not being met (these are only 2 examples). The circumstances would have to be reasonable for a waiver to be granted.

Details of those circumstances should be given in the space provided on the waiver application form. If there is not sufficient space on the form, attach additional pages. If you have any documents that support your application for waiver you should also attach copies of those to the waiver application.

The Registrar or Delegate who will consider your waiver application will be greatly assisted by you providing clear and concise information in support of your application. A failure to include all income, assets, liabilities and day to day expenses and an outline of any circumstances upon which you rely will prevent the Registrar or Delegate taking account of that information in making his/her decision.

Refunds

Filing Fees

Government regulations allow fees to be refunded by the Family Court and the Federal Magistrates Court if you have paid a fee to file an application and an exemption or waiver is later granted for that fee. You may also request a refund if a fee has been paid twice in error.

Hearing Fees

The regulations allow refunds for hearing fees only if you have given written notice (eg by sending a letter) to the Court that the hearing is not to proceed or that the Court will be asked only to formalise the making of final orders on the day scheduled for the hearing (for example, when orders are made by consent).

® Family Court

In the Family Court you must give at least 20 working days notice before the hearing date.

For hearings called at short notice (that is when you are given less than 20 working days notice of the hearing) then only 2 working days notice is required if a hearing is not to proceed or will only be held to formalise the making of final orders. You must give notice of the cancellation to the Court in writing.

® Federal Magistrates Court

In the Federal Magistrates Court you must give at least 10 working days notice before the hearing date.

For hearings called at short notice (that is when you are given less than 10 working days notice of the hearing) then only 2 working days notice is required if a hearing is not to proceed or will only be held to formalise the making of final orders. You must give notice of the cancellation to the Court in writing.

How to Apply for a Refund

To apply for a refund, you will need to complete a 'Request for Refund' form. These forms are available from all registries.



Federal Court of Australia
Federal Magistrates Court of Australia

APPLICATION BY AN INDIVIDUAL FOR FEE EXEMPTION OR WAIVER

(Federal Court of Australia Regulations 2004/Federal Magistrates Regulations 2000)

FILE NUMBER: _____

FILE NAME: _____

1. My full name is: _____

2. I live at: _____

Postcode: _____

3. My postal address is: _____

Postcode: _____

4. My contact telephone number is: Work: _____

Home: _____

5. I apply for exemption or waiver of the following fee(s);

Table with 2 columns: Type of Fee, Amount of Fee. Includes checkboxes for 'All fees that may be payable in the proceeding' and specific fees like 'Filing fee on commencing application or appeal'.

6. I seek exemption of the fees on the ground that [please tick appropriate box(es)]:

- (a) I have been granted Legal Aid under a legal aid scheme or service established under Commonwealth, State or Territory law or approved by the Attorney General. I attach a copy of the document granting Legal Aid; or
- (b) I have been granted assistance under Part 11 of the *Native Title Act 1993* for the proceeding by:-
- a representative body; or
- a person or body to whom money has been granted under section 20FE of that Act for the purpose of enabling the person or body to perform some or all of the functions of a representative body.
- (c) I am the holder of at least one of the following cards **and attach a photocopy of both sides of the card:-**
- a health care card;
- a pensioner concession card;
- a Commonwealth Seniors health card;
- another card issued by the Department of Family and Community Services or the Department of Veterans' Affairs that certifies entitlement to Commonwealth health concessions; or
- (d) I am an inmate of a prison or am otherwise lawfully detained in a public institution; or
- (e) I am a child under the age of 18 years. I attach a photocopy of my birth certificate; or
- (f) I am in receipt of Youth Allowance or Austudy. I attach a photocopy of a document confirming my entitlement to this allowance.
- (g) I am in receipt of ABSTUDY. I attach a photocopy of a document confirming my entitlement to this allowance.

If you are seeking an exemption on any of the grounds listed above, you can now go to the declaration at the end of this form.

7. I seek a waiver of fees specified in paragraph 5 on the ground that:

- Having regard to my income, day-to-day living expenses, liabilities and assets, payment of the fee would cause financial hardship to me.

If you are seeking waiver you must complete a Statement of Financial Position and attach it to this form. You must also complete the declaration at the end of this form.

Declaration and undertaking

[Before signing, you must read and take note of this declaration and undertaking]

I declare that to the best of my knowledge and belief the information I have set out in this document is true and that, where any estimate is given, it is given in good faith. I have read and understand the warning set out below. I will notify the District Registrar if there are any changes to my circumstances that alter the information given above while the Federal Court or the Federal Magistrates Court (as the case may be) is dealing with my case.

Signature: _____ Date: _____

WARNING

Any person who knowingly makes an untrue representation or statement to obtain a benefit or advantage from the Commonwealth is guilty of an offence and, if found guilty, can be fined or imprisoned.

(A photocopy of this page can be given to the applicant if necessary)

DECISION ON APPLICATION FOR FEE EXEMPTION OR WAIVER

1. Decision on claim for exemption

- I accept the claim for exemption from payment of the fees in this matter on the ground that the applicant:*
 - has been granted Legal Aid (FCAR paragraph 1(1)(a) of Schedule 3 or FMR reg 8(1)(a)).*
 - has been granted assistance under Part 11 of the Native Title Act 1993 for the proceeding by a representative body (FCAR paragraph 1(1)(b)(i) of Schedule 3); or*
 - has been granted assistance under Part 11 of the Native Title Act 1993 for the proceeding by a person or body to whom money has been granted under section 20FE of that Act for the purpose of enabling the person or body to perform some or all of the functions of a representative body (FCAR paragraph 1(1)(b)(ii) of Schedule 3).*
 - is the holder of a health care card (FCAR paragraph 1(1)(c)(i)(A) of Schedule 3 or FMR reg 8(1)(b)(i)).*
 - is the holder of a pensioner concession card (FCAR paragraph 1(1)(c)(i)(B) of Schedule 3 or FMR reg 8(1)(b)(i)).*
 - is the holder of a Commonwealth Seniors health card (FCAR paragraph 1(1)(c)(i)(C) of Schedule 3 or FMR reg 8(1)(b)(i)).*
 - is the holder of another card issued by the Department of Family and Community Services or the Department of Veterans' Affairs (FCAR paragraph 1(1)(c)(ii) of Schedule 3 or FMR reg 8(1)(b)(i)).*
 - is an inmate of a prison or is otherwise lawfully detained (FCAR paragraph 1(1)(c)(iii) of Schedule 3 or FMR reg 8(1)(b)(ii)).*
 - is a child under the age of 18 years(FCAR paragraph 1(1)(c)(iv) of Schedule 3 or FMR reg 8(1)(b)(iii)).*
 - is in receipt of Youth Allowance or Austudy (FCAR paragraph 1(1)(c)(v) of Schedule 3 or FMR reg 8(1)(b)(iv)).*
 - is receiving benefit under ABSTUDY (FCAR paragraph 1(1)(c)(vi) of Schedule 3 or FMR reg 8(1)(b)(v)).*

- I do not accept the claim for exemption from payment of the fees in this matter because none of the grounds in FCAR paragraphs 1(1)(a), (b) and (c) of Schedule 3 or FMR paragraphs 8(1)(a) and (b) are satisfied.*

Date:

.....
Client Services Officer/Deputy District Registrar

2. Decision on application for waiver of fees

- I waive payment of the fees in this matter on the ground of financial hardship.*

- I do not waive payment of the fees in this matter on the ground of financial hardship as insufficient information has been provided.*

- I do not waive payment of the fees in this matter on the ground of financial hardship as in my view the applicant will not suffer financial hardship*

.....
.....
.....

I do not waive payment of the fees in this matter on the ground of financial hardship as (other reason)

.....
.....
.....

Date:

.....
Deputy District Registrar

NOTE TO APPLICANT: Subject to the *Administrative Appeals Tribunal Act 1975*, application may be made to the Administrative Appeals Tribunal for review of a decision not to waive payment of fees on the grounds of financial hardship within 28 days of the date of this decision (See regulation 16(1) of the Federal Court of Australia Regulations 2004 and regulation 13 of the Federal Magistrates Regulations 2000).

Nature of Income	\$ per fortnight
Other income (please specify)	\$
TOTAL	\$

6. I receive maintenance of \$ per fortnight in respect of myself and my children. *[if no maintenance write "nil"]*
7. I receive financial support or a financial contribution from family and others, calculated fortnightly, as follows *[if no financial support or contribution write "nil" below]* :

Name of person providing support	Nature of support	Value in \$ per fortnight
		\$
		\$
TOTAL		\$

Income of your dependants (if any)

[Generally, dependants are persons who rely on you for financial support]

8. I have dependants. *[write number of dependants or "nil" if no dependants]*
9. Their combined income, after tax, calculated fortnightly, is \$
[if no dependants write "nil"]

Property and Assets

["Property and assets" include land, houses, money in bank accounts and other investments, cars, boats, shares, moneys owed to you, interests in a deceased estate, interests in a trust.]

10. My property and assets are as follows *[if no assets write "nil" below]* :

House/Land <i>(including vacant land)</i> at:			
Market Value			\$
Amount of Mortgage (if any)			\$
Net Value			\$
Motor Vehicle :			
For each motor vehicle:-			
Year, Make and Model			
Market Value			\$
Amount owed to finance company			\$
Name of finance company:			
Net Value			\$
Deposit In Bank, Building Society, etc <i>(give details)</i> :			
Bank/Society	Account Type	Amount	
			\$
			\$
Total			\$
Other Investments: including shares, debentures and bonds <i>(give details)</i> :			

	\$	
	\$	
Total		
Money owing to you <i>(give details):</i>		
Name of debtor	\$	
Name of debtor	\$	
Total		\$
Value of interest in partnership or business <i>(give details):</i>		
	\$	
	\$	
Total		\$
Furniture, household and personal goods		
Total Estimated Market Value	\$	
Amount owing to Bank/Finance Company	\$	
Name of Bank/Finance Company:		
Net Value		\$
Life Insurance Policies <i>(give particulars and surrender value of each policy):</i>		
Maturity Date:		
	\$	
	\$	
Net Value		\$
Other Assets <i>(give particulars)</i>		
	\$	
	\$	
Total Value		\$
Total of Property and Assets		\$

Jointly owned assets

If any of the assets referred to above is owned jointly, identifying each asset and give the name of the other owner or owners	
Asset:	Name of other owner:

Expenses

11. My day-to-day living expenses (including living expenses of my dependants that are normally paid by me), calculated fortnightly, are as follows:

Nature of Expense	\$ per fortnight	Nature of Expense	\$ per fortnight
Rent / Board		Gas/electricity	
Mortgage repayments		Telephone	
Other loan repayments		Health care	
Council / Water rates		Child care	
Insurance premiums		Education	
Food		Other:	
Clothing		Other:	
Spouse/Child maintenance		Other:	
Travel and motor vehicle		TOTAL	\$

Liabilities

*["Liabilities" include outstanding mortgages, credit card debts, other moneys owed by you]
[if no liabilities write "nil" below]*

12. My liabilities are as follows:

Loans and other debts

Description of liabilities	Actual/estimated amount owing
Mortgage with	\$
Loan with	\$
Other (<i>give details</i>)	\$
TOTAL	\$

Credit card

Credit card with (<i>give details</i>)	Credit card limit	Actual/estimated amount owing
	\$	\$
	\$	\$
	\$	\$
TOTAL OWING		\$

Joint liabilities and debts

If any debts referred to above are due jointly, identifying each debt and give the name of the debtor or debtors:	
Description of liabilities	Name of other debtor:

Additional information

[any other comments you wish to make concerning your financial position which you believe will help the Registrar decide your request for a fee waiver]

DECLARATION

Declaration and undertaking

I declare that to the best of my knowledge and belief the information I have set out in this document is true and that, where any estimate is given, it is given in good faith. I understand the warning set out below.

I will notify the District Registrar if there are any changes to my circumstances that alter the information given above while the Federal Court or the Federal Magistrates Court is dealing with my case.

[Before signing, you must read and take note of this declaration and undertaking]

Signature:

Date:

WARNING

Any person who knowingly makes an untrue representation or statement to obtain a benefit or advantage from the Commonwealth is guilty of an offence and, if found guilty, can be fined or imprisoned.
